

## Smart Energy GB Board meeting 10 November 2021, 10am

### Record of the meeting

#### Agenda:

1.	Approval of minutes of the Board meeting of 22 Sept 2021
2.	Chair's welcome & introductory remarks
3.	Overview from the Chief Executive
4.	Campaign update
5.	2022 Performance Management Framework
6.	2022 activity and budget
7.	Stakeholder research and action plan
8.	D&I update
9.	Risk register
10.	Latest management accounts
11.	AOB
	Appendix: <i>PMF subcommittee minutes</i> <i>ARC subcommittee minutes</i>

## **1. Approval of minutes Board of the meeting of 22 September 2021**

1.1. The minutes of the previous Board meeting were approved.

## **2. Chair's welcome and introductory remarks**

2.1. The Chair welcomed those in attendance.

2.2. There was a general discussion regarding COP26 and regarding the present financial stress that the energy sector was going through and what impact it may have on suppliers, SEGB and consumers.

## **3. Overview from the Chief Executive**

3.1. The Chief Executive gave a brief overview of activity since the last Board meeting.

## **4. Campaign update**

4.1. The Board received an update on recent campaign activity.

## **5. 2022 Performance Management Framework (PMF)**

5.1. The Board reviewed the 2022 PMF, noting the changes from the current version. The Chair of the PMF subcommittee, Daren Carter, confirmed that the subcommittee had looked at the detail in previous subcommittee meetings and recommended the PMF for approval.

5.2. The PMF was agreed by the Board.

## **6. 2022 activity and budget**

6.1. The budget resolutions and supporting notes were reviewed by the Board.

6.2. The Board agreed the resolutions and supporting notes to be presented to the members for approval.

## **7. Stakeholder research**

7.1. Gary Muncaster, from Yonder, presented findings from the stakeholder research recently conducted.

7.2. The Board noted the positive findings and welcomed the updated actions coming from the research.

## **8. D&I update**

8.1. The Board received an update on the progress of D&I actions that the subcommittee had been explored. The Board welcomed the progress.

## **9. Risk Register**

9.1. The risk register was reviewed, including changes since the previous version. It was noted that the Audit and Risk Committee would review the risk register at its next meeting in December.

## **10. Latest management accounts**

10.1. The management accounts were presented for information.

## **11. AOB**

11.1. It was noted that the Chair's end comes to an end in December and he is seeking reappointment. The Board supported his application.

Draft minutes from the PMF subcommittee and Audit and Risk Committee were also circulated to the Board.

**Attendance:**

*Directors present:*

Mark Lund (Chair)  
Dan Brooke (CEO)  
Martin Aylward  
Daren Carter  
Pam Conway  
Steve Crabb  
Steven Day  
Jill Dougan  
Maxine Frerk  
Fiona Mayo  
Ann McKechin  
Chris MacLeod

*Observers present:*

Alex Belsham-Harris, Citizens Advice  
Oliver Sinclair, BEIS  
Hugh Spicer, Chair of the Audit and Risk Committee

*SEGB officers present:*

Claire Baines



Victoria Bacon

Phillippa Brown

Alistair Gibbons

Laura Gurnett

Imogen Landy

Chris Taggart

Nicole Defreitas (minutes)

Apologies:

Brian Stratton